

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM
2223 E. WELLINGTON AVENUE, SUITE 100
SANTA ANA, CALIFORNIA**

**GOVERNANCE COMMITTEE MEETING
December 11, 2018
8:00 a.m.**

Members of the Committee

Shawn Dewane, Chair
Roger Hilton, Vice Chair
Chris Prevatt
David Ball

AGENDA

This agenda contains a brief general description of each item to be considered. The Committee may take action on any item included in the agenda; however, except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda. The Committee may consider matters included on the agenda in any order, and not necessarily in the order listed.

PUBLIC COMMENT

At this time, members of the public may comment on (1) matters not included on the agenda, provided that the matter is within the subject matter jurisdiction of the Committee; and (2) any matter appearing on the Consent Agenda.

When addressing the Committee, please state your name for the record prior to providing your comments. Speakers will be limited to three (3) minutes.

CONSENT AGENDA

C-1 [APPROVE GOVERNANCE COMMITTEE MEETING MINUTES](#)

Governance Committee Meeting Minutes

October 11, 2018

ACTION ITEMS

NOTE: Public comment on matters listed in this agenda will be taken at the time the item is addressed, prior to the Committee's discussion of the item. Persons wishing to address items on the agenda should provide written notice to the Secretary of the Committee prior to the Committee's discussion on the item by signing in on the Public Comment Sign-In Sheet located at the back of the room.

A-1 INDIVIDUAL ACTION ON ANY ITEM TRAILED FROM THE CONSENT AGENDA

A-2 [MASTER FINAL AVERAGE SALARY PROJECT UPDATE AND PROPOSED POLICIES AND PROCEDURES \(FIRST READING\)](#)

Presented by Suzanne Jenike, Asst. CEO, External Operations

Recommendation: Take appropriate action.

A-3 [REVIEW OF PROPOSED REVISIONS TO THE OCERS EMPLOYEE HANDBOOK \(PREVIOUSLY TITLED PERSONNEL POLICIES AND REGULATIONS OR PP&R\)](#)

Presented by Brenda Shott, Assistant CEO Finance and Internal Operations

Recommendation: Approve, and recommend that the Board approve, the revised OCERS Employee Handbook as presented.

A-4 [UNDERPAID AND OVERPAID PLAN CONTRIBUTIONS POLICY \(SECOND READING\)](#)

Presented by Suzanne Jenike, Asst. CEO, External Operations

Recommendation: Approve and recommend that the Board approve the Underpaid and Overpaid Plan Contributions Policy as presented.

A-5 [TRIENNIAL REVIEW OF THE WHISTLEBLOWER POLICY](#)

Presented by Cynthia Hockless, Director of Administrative Services

Recommendation: Approve and recommend that the Board approve the Whistleblower Policy as presented.

A-6 [TRIENNIAL REVIEW OF THE MONITORING AND REPORTING POLICY](#)

Presented by Steve Delaney, Chief Executive Officer

Recommendation: Recommend that the Board rescind the Monitoring and Reporting Policy.

INFORMATION ITEMS

I-1 [SENIOR EXECUTIVE CHARTERS](#)

Presented by Steve Delaney, Chief Executive Officer

I-2 [UPDATE RE: WITHDRAWING PLAN SPONSOR POLICY AND THE DECLINING PAYROLL POLICY](#)

Presented by Suzanne Jenike, Asst. CEO, External Operations

COMMITTEE MEMBER COMMENTS

CHIEF EXECUTIVE OFFICER/STAFF COMMENTS

COUNSEL COMMENTS

ADJOURNMENT

NOTICE OF NEXT MEETINGS

INVESTMENT COMMITTEE MEETING

December 17, 2018

9:00 A.M.

ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM

2223 E. WELLINGTON AVENUE, SUITE 100

SANTA ANA, CA 92701

REGULAR BOARD MEETING

December 17, 2018

**11:00 A.M. OR UPON ADJOURNMENT OF THE INVESTMENT COMMITTEE MEETING,
WHICHEVER IS LATER**

ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM

2223 E. WELLINGTON AVENUE, SUITE 100

SANTA ANA, CA 92701

All supporting documentation is available for public review in the retirement office during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Thursday and 8:00 a.m. – 4:30 p.m. on Friday.

It is OCERS' intention to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or participant at this meeting, you will need any special assistance beyond that normally provided, OCERS will attempt to accommodate your needs in a reasonable manner. Please contact OCERS via email at adminsupport@ocers.org or call 714-558-6200 as soon as possible prior to the meeting to tell us about your needs and to determine if accommodation is feasible. We would appreciate at least 48 hours notice, if possible. Please also advise us if you plan to attend meetings on a regular basis.