

Website Redesign, Development, Implementation  
and Hosting

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## Questions and Answers

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## Question 1

We recognize that the current OCERS website is on ASP.NET framework; for the redesigned website do you have preference to any other preferred platform or Content Management System (CMS) such as Drupal, WordPress or any other?

## Answer 1

The use of ASP.NET on the existing website is minimal; it is primarily a static HTML site.

All content management platforms will be considered.

## Question 2

We understand that the Member Portal myOCERS <https://mss.ocers.org> and Partner Self Service Portal system <https://ess.ocers.org> utilize V3 Pension Funds and Administrator software solution and the redesign of it is out of the scope of RFP, which please confirm.

## Answer 2

Yes. Both the Member and Employer/Partner Portals are managed by a third-party vendor and are out of scope of this project. However, links to the portals will be required on any considered website design.

## Question 3

There are several forms available on the website in a PDF file format such as (Beneficiary Change Form, Member / Beneficiary Request to Withdraw Contributions / Elect Rollover). Are you looking for any of these forms to be added with online inputs forms on the website?

## Answer 3

Online input forms which include member personally identifiable information are out of the scope of this project. However, OCERS is receptive to automating some generic forms submissions, such as Public Record Act requests.

## Question 4

We understand identified 'User Groups' such as Active Members, Deferred Members, and Retired Members/Payees are currently managed through the myOCERS member portal which is a third party application. Is there any interaction (database or query) of member portal application with the main site? If yes, please explain core mode of interaction such as REST API/SOAP.

## Answer 4

There is no interaction between the OCERS public website and the myOCERS portal other than links from the website to the portal.

## Question 5

Is it necessary for the vendor to be a hosting service provider? Are the vendors who support the configuration, management and maintenance of the hosted web applications on the third party servers eligible to submit proposals?

## Answer 5

OCERS prefers a hosted solution; however, OCERS will consider proposals from vendors who do not provide hosting services.

All proposals received by OCERS will be considered.

## Question 6

The Scope of work item #5 addressing the IT Security questions (Appendix A): Since the Member portal and its sensitive information is separate from the public website, and outside of basic web host security for the public "shell", how are these questions relevant to the design and population of the new public website? i.e. are these security questions general questions for our coders/database/hosting developers & administrators as we develop and host the public site?

(We want to make sure that this RFP is not for any work on the private / personal member portals - only to link to them).

## Answer 6

The scope of the RFP does not include any work on the private/personal member portals. The security questions are posed to assist OCERS in evaluating the security mindfulness of the vendors submitting RFP responses with respect to the content management features provided by the vendor.

## Question 7

Does this RFP include the creation of the actual pdf brochures, forms, articles, policies, etc. that will be made available on the site or is that content provided by OCERS?

## Answer 7

No. The scope of the RFP is to provide only public website design, development, implementation and hosting services.

## Question 8

Are the Benefits Calculators, Ethics, Compliance & Fraud, Retirement Seminars or any other section where that jumps to another site: (i.e. Secure.ethicspoint.com, Eventbrite.com etc.) required under this RFP to be recreated?

## Answer 8

In general, existing functionality on the current OCERS website is expected to migrate to the new website.

## Question 9

Does OCERS have an IT person/dept. that will work with the development team on the new public website?

## Answer 9

Yes. The OCERS IT team consists of both Operations and Programming staff and will be available to provide support as needed.

## **Question 10**

What is their role since the new public site will be hosted offsite?

## **Answer 10**

OCERS would expect its IT staff to receive training for the content management system (CMS) in order to provide support to staff. OCERS IT staff will be expected to have full control over the content of the site including but not limited to management of CMS users.

## **Question 11**

Are there any internal servers that we would need to be compatible with? i.e. Linux, php, cloud based?

## **Answer 11**

No.

## **Question 12**

Is there security internally that would conflict with our offsite public hosting?

## **Answer 12**

OCERS does not believe there are any security issues that would create conflicts but we would be interested in further discussion to ensure this is the case.